Verona Reserve Community Association, Inc.

A Corporation Not-for-Profit

NOTICE OF ANNUAL MEMBERSHIP MEETING

In accordance with Florida Statutes and the Bylaws of the Association, the Annual Membership Meeting will be held at the following date, time, and location:

Date: **March 26, 2025**
Time: **9:30 a.m.**
Location: **Verona Reserve Pool Cabana**
185 Fontanelle Circle
Venice, FL 34292

Dear Homeowner,

The Association will be holding its Annual Membership Meeting on March 26, 2025, at 9:30 a.m. Sign-in will begin at 9:00 a.m. The purpose of this meeting is to elect the Board of Directors. As a member of the Association, you may wish to submit your name as candidate for one of the positions that are open for election to the Board of Directors. To do so you must submit your name as a candidate by filling out the enclosed form and returning it to the association. The form must be completed in full and returned to our office by February 14, 2025.

There are five (5) Directors on the Board. Two from the Single-Family Homes (SFH), two from the Villa Homes (VH) and one Director at Large (DAL). The terms of Mary Martinez (SFH) and Carol Rossi (SFH) will expire at the Annual Meeting. Therefore, two Directors from the Single-Family Homes are to be elected for a two-year term.

In order to hold the meeting, we must have a quorum of the membership represented at the meeting either in person or by proxy. The quorum requirement for the Association to hold a membership meeting is 30% of the owners.

If you are unable to attend the meeting, please complete the enclosed **Proxy** form and return it to the management office in advance of the meeting. You can mail your Proxy to our office or submit it via email. Your Proxyholder may also bring the proxy form to the meeting if you are unable to return it in advance. By submitting this Proxy form, your home will count toward the quorum requirement mentioned above. If you plan on attending the meeting in person, you do not need to fill out a proxy form.

If you have any questions regarding this meeting, please contact the office directly.

Sincerely,

Jami J. Herter, LCAM
Portfolio Community Manager
O: 813-607-2220 x 1000
On Behalf of the Board of Directors

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ANNUAL MEMBERSHIP MEETING

Date: **March 26, 2025**
Time: **9:30 a.m.**
Location: **Verona Reserve Pool Cabana**
185 Fontanelle Circle
Venice, FL 34292

Annual Membership Meeting Agenda

1. Call to Order
2. Certify a Quorum of the Membership
3. Certify meeting was noticed in accordance with the Florida Statutes
4. Conduct Membership Vote
   a. Appoint Volunteers to Count Ballots
   b. Voting and Counting of Ballots
   c. Announcement of Vote Results
5. Adjournment

Organizational Meeting of the Board of Directors Agenda

An Organizational Meeting of the Board of Directors will be held immediately following the Annual Membership Meeting for the purpose of the Board electing Officers (including the positions of President, Vice President, Secretary and Treasurer) amongst themselves.

1. Call to Order
2. Certify Quorum of the Board of Directors
3. Certify meeting was noticed in accordance with the Florida Statutes
4. New Board Business
   a) Election of Officers
   b) Any Additional Board Business
5. Homeowner Comments
6. Adjournment

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LIMITED PROXY

The undersigned hereby appoints _____ as my proxy (or if I have not appointed a proxy above, I hereby appoint the Secretary of the Association, on behalf of the Board of Directors), with full powers of substitution, for all matters to come before the Annual Membership Meeting of Verona Reserve Community Association, Inc. to be held 03/26/2025 at 9:30 AM, held at the Cabana, 185 Fontanelle Circle, Venice, FL, and any adjournment thereof. The proxy holder named above has the authority to vote and act for me to the same extent that I would if personally present, with power of substitution, except that my proxy holder's authority is limited as indicated below:

GENERAL POWERS

[ ] I authorize and instruct my proxy to use his or her best judgment on all other matters which properly come before the meeting and for which a general proxy may be used.

DATED this _____ day of _____, 2025.

Unit No. _____ Owner or Owners of the Unit.

_____
Signature of Owner

_____
Signature of Owner

THIS PROXY IS REVOCABLE BY THE UNIT OWNER AND IS VALID ONLY FOR THE MEETING FOR WHICH IT IS GIVEN AND ANY LAWFUL ADJOURNMENT. IN NO EVENT, IS THE PROXY VALID FOR MORE THAN NINETY (90) DAYS FROM THE DATE OF THE ORIGINAL MEETING FOR WHICH IT WAS GIVEN.

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The portion below is not to be completed by homeowner.

SUBSTITUTION OF PROXY

The undersigned, appointed as proxy above, does hereby designate _____, to substitute for me in the proxy set forth above.

DATED: _____, 2025. PROXY _____

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NOTICE OF INTENT

To be a candidate for Verona Reserve Community Association, Inc.

I, _____, wish to be considered as a candidate for the Verona Reserve Community Association, Inc. Board of Directors.

I understand that I am responsible for the accuracy of the information contained in the **Candidate Information Sheet** I am providing.

Please check the appropriate box:

- ☐ I am including a **Candidate Information Sheet** about myself.
- ☐ I am not including a **Candidate Information Sheet** about myself.

I have read in their entirety the Declaration, Covenants, Conditions and Restrictions for Verona Reserve Community Association, Inc. and understand these documents.

_____

FIRST NAME **(PLEASE PRINT)** MIDDLE INITIAL LAST NAME

_____

STREET ADDRESS CITY / STATE / ZIP

(____) _____-_____ (____) _____-_____ (____)_____-_____

HOME PHONE WORK PHONE CELLULAR PHONE

_____

EMAIL ADDRESS

_____ _____

SIGNATURE DATE

Please mail your **Notice of Intent** to:

ACCESS MANAGEMENT
2970 University Parkway, Suite 104, Sarasota, FL 34243
or email to jherter@accessdifference.com

This NOTICE OF INTENT must be received no later than February 14, 2025, 5:00 PM.

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CANDIDATE INFORMATION SHEET

NAME: _____ **UNIT # :**_____

PERMANENT ADDRESS:

_____

EDUCATION:

_____

_____

PERSONAL BACKGROUND:

_____

_____

_____

_____

_____

_____

PRIOR HOMEOWNER ASSOCIATION EXPERIENCE:

_____

_____

_____

_____

_____

COMMENTS ABOUT BOARD CANDIDACY:

_____

_____

_____

_____

_____

DATED: THIS_____DAY OF _____, 20_____